REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019 FOR FRIENDS OF BROOK GREEN

Spurling Cannon
Chartered Certified Accountants
424 Margate Road
Westwood
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Kent
CT12 6SJ

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JOINT CHAIRMAN'S REPORT FOR THE YEAR ENDED 31 MARCH 2019

Financial Resources

Our financial resources continued to strengthen over the year reflecting good rental income from the Tennis Courts and a highly successful BGD fair in September 2018 and Inter Street Quiz night in early 2019. We now have sufficient reserves to fund the seven year resurfacing requirement of the tennis courts and to provide funding for emergency situations adversely affecting the Green. We have sought to diversify our financial assets by investing a prudential proportion of them in three funds managed by CCLA in the expectation of achieving a better rate of return on these monies over the longer term.

Horticulture

A number of gardening activities were undertaken during this last year. In Brook Green we planted 2000 bulbs mainly awarded to us by the Borough of Hammersmith & Fulham. All the planting was carried out by volunteers. On the North side of the Western Lawn we plan to extend our wildlife hedge row with the help of the local community and 120 more saplings will be planted in March.

FGB are also supporting for a second year, the Mayor's ambition to make London a National Park City. The Mayor's Greener City Fund has awarded us 200 saplings that will be planted on 23rd November as part of this mass tree planting across London. We have organised a regular volunteer group with a local school. We are planning to involve more and more people with events and workshops. Events are regularly publicised in the newsletter and Pavilion noticeboards.

Playground Group

At our AGM in December 2018, a Friend observed that the Playground was starting to show signs of wear and tear and suggested that spending some money now might serve to prolong its life. The Board concurred with this observation and in early 2019 we recontacted Jon Sheaff, the designer of our current Playground. Since then with his help we have assessed the condition of the Playground and have developed indicative proposals for its midterm remediation which have been tested on a Consultation Group of volunteer parents and on our local Councillors. The work has identified a backlog of longer-term maintenance and opportunities to improve the experience for children in three sections: The Toddler area, a new immediate post Toddler section near to the principal entry gate and in the space between the Mounds. It is also intended to use this opportunity to make the Playground more inclusive for children with physical or other difficulties.

As a further part of establishing the feasibility of these proposals we are in the process of contacting stakeholders to test their willingness to provide financial support for the proposed work programme. As we move closer to finalisation of the Design of these changes, we will publicise the Proposal on our website and notice Board.

Western Lawn and surrounds

We worked with LBHF to improve the crossing point for pedestrians and cyclists onto the Green from Luxembourg Gardens/St Paul's Girls swimming pool which was delivered in April 2019. Discussions are ongoing to tidy up the north side of the tennis courts and to remove the unsightly fencing from the bank on west side of the tennis courts.

Tree Report

The Green is now managed by Hammersmith and Fulham Council, as they no longer operate the agreement with Kensington and Chelsea for shared services. Our contact point continues to be Stefan Czeladzinski and he is now assisted on the Green by Silvera Willams.

The trees on Brook Green are one of our most significant assets. Last year Stefan produced a schedule of proposed work to the trees by the Council Tree Officer, following an inspection in the Summer of 2018 and FBG suggested that these should be supplemented by minor works to improve the health of the trees and allow more light through to the Green. A second schedule was prepared, and this was tendered, including to a company called Red Squirrel who are authorised to carry our works to Council trees.

JOINT CHAIRMAN'S REPORT FOR THE YEAR ENDED 31 MARCH 2019

Jason Eker and Charles Sanderson met with Stefan and Silvera in October and agreed that the works proposed by Red Squirrel would now be implemented by the Council over the coming winter period, through to the Spring of 2020. These works do not constitute pollarding trees but are merely lightening the trees to improve air flow, remove any diseased wood and allow light to flow through to the Green below. This contract relates to the trees on the South side of the Eastern lawn and those on the North side of the tennis courts, plus one significant tree on the North-west corner of the playground.

It was further agreed that this sort of works to care for the trees will be a rolling programme so that every few years a new group of trees will be chosen to be assisted in this way. The costs are being met out of the funds raised from the balance of Section 106 agreements that FBG agreed will be allocated to Brook Green by the Council, with any shortfall being met by FBG who has a small reserve for such matters.

Brook Green Day Fair

Another very successful Brook Green Day fair was held on Saturday 15th September 2018, fortunately in glorious sunshine. It is a wonderful event in so many respects.

Community event. Not just as a great day out for all, but also everyone who mucks in to help on the day. We have about 100 volunteers who give up their time. We were able to distribute more free tickets for rides to local schools to give away to those who might not be able to afford the price of the rides on the day, thereby broadening this event to the whole community.

Business involvement. Brook Green Fair would not be possible without the generous help from our local businesses. This sponsorship helps with the up-front costs of putting on the Fair. The headline sponsors in 2018, which included some old stalwarts as well as a couple of new entrants, were: Blue City Cars, Finlay Brewer, Marsh & Parsons, Savills, Bective, Blenheim Chalcot (on behalf of Onside Youthzones charity) and Fever Tree.

Other firms also sponsored who did not wish to be named and their support is equally appreciated. Finally, there were a number of businesses that attended on the day and made contributions to our cause, who are too numerous to list here, although we are grateful to every single one of them.

Fundraiser. This is underpinned by our great sponsors and supplemented by the money taken on the day through the fairground rides, the food stalls and our own FBG tent that sells cakes made by people in the local area. All told, we managed to net about £10k.

The accounts for Financial Year 2020 will report on an even more successful Brook Green Day Fair held two months ago.

Tennis Venue Update

Brook Green continues to stand out as a Lawn Tennis Association registered venue and was recently commended for having amongst the very highest levels of usage.

Venue Improvements

This autumn we have arranged for the courts to be deep cleaned and relined. After this CourtFit will be responsible for keeping the courts cleaned regularly. We are also looking at replacing the nets for all courts. We are still reviewing the drain-off from rainwater on court surfaces but have placed a water roller on the courts to aid with puddle removal.

Coaching

Working with the LTA and our licensed coaches, we have established a wide coaching offer across all abilities, whilst maintaining peak and off-peak access to playing members. Our membership is still free, which allows all members of the public to be able to book and use the court facilities. We are continually reviewing the coaching offer, which is updated each term.

Coaches licences have been rolled forward on a month to month basis. We continue to see high take up of the block booked courses run by James at CourtFit and Rocco's "drop-in" sessions for kids and adults. We have worked hard to ensure there is the right mix of time on the courts for group coaching, one-to-one coaching and, of course, casual play by the public.

JOINT CHAIRMAN'S REPORT FOR THE YEAR ENDED 31 MARCH 2019

We are running outreach tennis programs now with 3 schools, including Addison Primary, which has been run through the generosity of CourtFit giving their time for free to organise.

We always welcome feedback on all aspects of the courts- coaches, coaching, usage times, maintenance. We have received positive feedback on the increased play on the courts in general.

Safeguarding

We are pleased to report that we successfully passed a routine safeguarding audit by the LTA. Safeguarding - as well as Diversity and Inclusion - is very important to the Friends of Brook Green and all coaches and users of the courts are required to observe our policies. Further information about the policies can be found here: https://clubspark.lta.org.uk/BrookGreenTennisClub/Policies

Pavilion Kiosk

Tangerine Dream have been operating the kiosk since September 2018. This is a seasonal business which declines dramatically during the colder months and in August during the school holidays, making it a challenge to cover operating costs. The Board is exploring other business models to manage the kiosk and how to improve community engagement.

Our AGM this year is at Dunnhumby, Shepherds Bush Road on 27th November at 6.30pm. We hope as many of you as can will make the effort to attend. There will be significant changes to our Board which we will report as usual through the newsletter nearer the time.

As always, we would like to acknowledge with thanks the time and commitment made to the Friends by all members of our Board and by the many volunteers who have helped us in facing the challenges we take on.

Jason Eker & Jackie Duff

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2019

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2019. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Charitable objectives are:

- 1. To protect and enhance the character, maintenance, safety, facilities and accessibility of Brook Green as an amenity.
- 2. To benefit the residents of the London borough of Hammersmith and Fulham, particularly those living in the area surrounding Brook Green, by associating together said residents in a common effort to provide facilities in the interests of social welfare for recreation leisure time occupation, with the objective of improving conditions of life for the residents, and
- 3. To carry out such other charitable activities as the directors in their absolute discretion see fit.

The Charity's objectives are for the benefit of the public, in particular residents of the London Borough of Hammersmith and Fulham.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

07189080 (England and Wales)

Registered Charity number

1135762

Registered office

14 Brook Green

London London

W6 7BL

Trustees

R A Jennings Director
J A Eker Director
Mrs H S Hewitson Mother
S M Bullivant Director

C D Boyd Lloyds Underwriter
Miss J A Duff International Business

N C London TV Producer
Ms A Clarke Retired

Mrs K J Hilsley Full time mother - resigned 26/11/2018

C I J Sanderson Surveyor Mrs D Goretti Accountant

Miss L H Higgins Director - appointed 5/11/2019 R J A Collins Director - appointed 5/11/2019

Company Secretary

R A Jennings

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2019

REFERENCE AND ADMINISTRATIVE DETAILS

Independent examiner
Richard Phillpott
FMAAT ACCA
Spurling Cannon
Chartered Certified Accountants
424 Margate Road
Westwood
Ramsgate
Kent
CT12 6SJ
Approved by order of the board of trustees on and signed on its behalf by
R A Jennings - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF FRIENDS OF BROOK GREEN

Independent examiner's report to the trustees of Friends Of Brook Green ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2019.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Richard Phillpott
FMAAT ACCA
Spurling Cannon
Chartered Certified Accountants
424 Margate Road
Westwood
Ramsgate
Kent
CT12 6SJ

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2019

	U	nrestricted	Restricted	2019 Total	2018 Total
		funds	funds	funds	funds
	Notes	£	£	£	£
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	239	-	239	5,000
Charitable activities		4 < 4.0		4.5.4.00	
Protection and enhancement of Brook Green		46,139	-	46,139	54,344
Other trading activities	3	25,227	-	25,227	24,181
Investment income	4	237	-	237	20
Total		71,842	-	71,842	83,545
EXPENDITURE ON					
Raising funds		6,818	-	6,818	8,286
Charitable activities Protection and enhancement of Brook Green		50,692		50,692	15,950
Protection and eminancement of Brook Green		50,092	-	30,092	15,950
Other		485		485	2,203
Total		57,995	-	57,995	26,439
NET INCOME		13,847		13,847	57,106
Transfers between funds	10	(3,000)	3,000	-	-
Net movement in funds		10,847	3,000	13,847	57,106
RECONCILIATION OF FUNDS					
Total funds brought forward		100,632	4,270	104,902	47,796
TOTAL FUNDS CARRIED FORWARD		111,479	7,270	118,749	104,902

BALANCE SHEET AT 31 MARCH 2019

	U	nrestricted	Restricted	2019 Total	2018 Total
	NT .	funds	funds	funds	funds
FIXED ASSETS	Notes	£	£	£	£
Investments	7	30,000	-	30,000	-
CURRENT ASSETS					
Debtors	8	5,052	-	5,052	15,770
Cash at bank		100,078	7,270	107,348	100,564
		105,130	7,270	112,400	116,334
CREDITORS					
Amounts falling due within one year	9	(23,651)	-	(23,651)	(11,432)
NET CURRENT ASSETS		81,479	7,270	88,749	104,902
TOTAL ASSETS LESS CURRENT LIABILITIES		111,479	7,270	118,749	104,902
NET ASSETS		111,479	7,270	118,749	104,902
FUNDS Unproteined funds	10			111 470	100 622
Unrestricted funds Restricted funds				111,479 7,270	100,632 4,270
TOTAL FUNDS				118,749	104,902

BALANCE SHEET - CONTINUED AT 31 MARCH 2019

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2019.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2019 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees onbehalf by:	and were signed on its
R A Jennings -Trustee	

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. DONATIONS AND LEGACIES

	Donations	2019 £ 239	2018 £ 5,000
3.	OTHER TRADING ACTIVITIES		
	Brook Green Day - Takings Brook Green Area Street Quiz Night- Takings	2019 £ 16,065 9,162	2018 £ 14,516 9,665
		25,227	24,181

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2019

4. INVESTMENT INCOME

	2019	2018
	£	£
Other fixed asset inv - UnFII	158	-
Interest receivable - trading	79	20
	237	20

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended $31 \, \text{March} \, 2019$ nor for the year ended $31 \, \text{March} \, 2018$.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2019 nor for the year ended 31 March 2018.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	5,000	-	5,000
Charitable activities			
Protection and enhancement of Brook Green	54,344	-	54,344
Other trading activities	24,181	-	24,181
Investment income	20	<u>-</u> _	20
Total	83,545	-	83,545
EXPENDITURE ON			
Raising funds	8,286	-	8,286
Charitable activities			
Protection and enhancement of Brook Green	15,950	-	15,950
Other	2,203		2,203
Total	26,439	-	26,439
NET INCOME	57,106	-	57,106
RECONCILIATION OF FUNDS			
Total funds brought forward	43,526	4,270	47,796
TOTAL FUNDS CARRIED FORWARD	100,632	4,270	104,902

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2019

7. FIXED ASSET INVESTMENTS

	MADIZET VALLE				Unlisted investments £
	MARKET VALUE Additions				30,000
	NET BOOK VALUE At 31 March 2019				30,000
	At 31 March 2018				
	There were no investment assets outside the UK.				
8.	DEBTORS: AMOUNTS FALLING DUE WIT	HIN ONE YE	EAR		
	Prepayments and accrued income			2019 £ 5,052	2018 £ 15,770
9.	CREDITORS: AMOUNTS FALLING DUE W	TTHIN ONE	YEAR		
				2019 £	2018 £
	Trade creditors Accrued expenses			13,959 9,692	4,287 7,145
				23,651	11,432
10.	MOVEMENT IN FUNDS				
		At 1/4/18 £	Net movement in funds £	Transfers between funds	At 31/3/19 £
	Unrestricted funds General fund	100,632	22,480	(11,633)	111,479
	Unrestricted Pavilion Fund	100,632	(8,633) ———————————————————————————————————	(3,000)	111,479
	Restricted funds Restricted Sports Fund Restricted Tennis Court Refurbishment Fund	4,270	-	3,000	4,270 3,000
		4,270	-	3,000	7,270
	TOTAL FUNDS	104,902	13,847		118,749

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2019

10. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

		Incoming resources	Resources expended £	Movement in funds £
Unrestricted funds		a -	æ	æ
General fund		71,842	(49,362)	22,480
Unrestricted Pavilion Fund			(8,633)	(8,633)
		71,842	(57,995)	13,847
TOTAL FUNDS		71,842	(57,995) ===	13,847
Comparatives for movement in funds		Net	Transfers	
		movement in	between	
	At 1/4/17	funds	funds	At 31/3/18
	£	£	£	£
Unrestricted Funds				
General fund	43,526	62,006	(4,900)	100,632
Unrestricted Pavilion Fund		(4,900)	4,900	
	43,526	57,106	-	100,632
Restricted Funds				
Restricted Sports Fund	4,270	-	-	4,270
TOTAL FUNDS	47,796	57,106		104,902
Comparative net movement in funds, included in t	the above are a	s follows:		
		Incoming	Resources	Movement in
		resources	expended	funds
***		£	£	£
Unrestricted funds General fund		83,545	(21,539)	62,006
Unrestricted Pavilion Fund		-	(4,900)	(4,900)
		83,545	(26,439)	57,106
TOTAL FUNDS		83,545	(26,439)	57,106

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2019

10. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

		Net movement in			
	At 1/4/17	funds	funds	At 31/3/19	
	£	£	£	£	
Unrestricted funds					
General fund	43,526	84,486	(16,533)	111,479	
Unrestricted Pavilion Fund	-	(13,533)	13,533	-	
Restricted funds					
Restricted Sports Fund	4,270	-	-	4,270	
Restricted Tennis Court Refurbishment Fund			3,000	3,000	
	4,270	-	3,000	7,270	
TOTAL FUNDS	47,796	70,953		118,749	

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds General fund	155,387	(70,901)	84,486
Unrestricted Pavilion Fund	-	(13,533)	(13,533)
	155,387	(84,434)	70,953
TOTAL FUNDS	155,387	(84,434)	70,953

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2019.

DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2019

	2019 £	2018 £
INCOME AND ENDOWMENTS		
Donations and legacies Donations	239	5,000
Other trading activities		
Brook Green Day - Takings Brook Green Area Street Quiz Night- Takings	16,065 9,162	14,516 9,665
	25,227	24,181
Investment income		
Other fixed asset inv - UnFII Interest receivable - trading	158 79	20
	237	20
Charitable activities		
Tennis court income	46,139	54,344
Total incoming resources	71,842	83,545
EXPENDITURE		
Raising donations and legacies	40	
Sundries Brook Green Day - Outgoings	43 5,484	7,082
Quiz Evening Expenses	1,291	1,204
	6,818	8,286
Charitable activities	260	240
Website costs Pavillion development costs	360 7,468	240
Tennis courts	12,418	7,254
Development of green space	21,848	2,038
Pavillion Running Costs Donations	1,165 4,300	4,900 1,250
	47,559	15,682
Support costs Management		
Insurance	92	268
Governance costs Accountancy and legal fees	3,526	2,203
Total resources expended	57,995	26,439
Net income	13,847	57,106