

REGISTERED COMPANY NUMBER: 07189080 (England and Wales)
REGISTERED CHARITY NUMBER: 1135762

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 MARCH 2014
FOR
FRIENDS OF BROOK GREEN**

Spurling Cannon
Chartered Certified Accountants
424 Margate Road
Westwood
Ramsgate
Kent
CT12 6SJ

FRIENDS OF BROOK GREEN
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FOR THE YEAR ENDED 31 MARCH 2014

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FRIENDS OF BROOK GREEN
JOINT CHAIRMEN'S REPORT
FOR THE YEAR ENDED 31 MARCH 2014

We are pleased to present our Accounts covering our fourth year of operation ending on 31st March 2014.

The Friends now has an established pattern involving the organisation of two principal social events each year, our Brook Green Day Fair in September and our inter-street Quiz night in January. Though these require a lot of volunteer effort, they appear to be genuinely enjoyed and serve our aim to foster the sense of community in the Brook Green locality.

We are deeply grateful to our many regular volunteers from the Community and to our Estate Agent sponsors (Finlay Brewer, Beactive Lesley Marsh, Tates, March & Parson, Savills and KFH) and their staff, without all of whose help, these events would not be possible in their current form.

Our events programme also serves an important economic function. By hosting them, we are able to generate a sufficient surplus which more than covers our operating costs. Even on the parsimonious basis we operate by, these amounts to about £5,000 p.a. including the costs for the required examination of our Accounts.

As a result we are again able in 2014/15 to continue our policy of not charging an annual subscription to Friends and of providing services such as our website and our newsletter on an entirely free basis.

We use our remaining financial surplus from these activities, which in the year to 31st March 2014 amounted to almost £6,000, to protect the Green over the long term and/or to augment other funds that we have succeeded in raising for the betterment of the Green by way of donation or grant award. In 2013/14 donations received amounted to almost £45,000 and these monies will be used to preserve and improve the Green, including in the construction of the community's long desired pavilion to house toilets and a kiosk service near to the playground and the tennis courts.

In 2013/14 we also applied successfully for section 106 commitments from development schemes in which process we received invaluable support from Councillor Joe Carlebach, one of our Avonmore and Brook Green councillors.

The purpose of these commitments is to defray the impact of commercial property development on infrastructures in the locality by making money available for the betterment of local facilities. As a public park that is hugely valued but heavily stressed, it is right that Brook Green should benefit from such funding. The bulk of the commitments we have received from this source remains unspent- though some was applied to cover about one third of the cost of the playground redevelopment in 2012 and some is being applied currently in funding part of the cost of the tennis courts' makeover. What remains will be applied in years to come in contributing to the cost of the toilets and kiosk facility, improving the area around the tennis courts and the Western Lawn, in regenerating Little Brook Green and other projects.

In February this year, we secured planning consent to undertake the makeover and upgrade of the tennis courts. We also secured grants from Inspired Facilities, a subsidiary of the National Lottery, and the Mayor of London's Sports Fund amounting to £100,000 in total towards the cost of this project. Both grants were subject to the condition that we enter into a 21 year lease with LBHF over the courts. After discussion and negotiation extending for more than 3 years, the lease was finally signed in June this year so allowing the project to proceed.

Our involvement and approach in this respect brings great benefit to the Community. It opens up sources of funding that not even the Council itself is able to access. There is no requirement or exception that the facilities should be operated to achieve a full commercial return (which means that usage charges can remain at the same level as before the makeover even though the Courts have been greatly improved) and the Community, through the Friends, gain significant influence over how the facilities will be run and used.

A major challenge throughout the year was (and even now remains) the resolution of the design for the building which will house the kiosk and toilets while also providing space for the tennis manager and our own storage requirements. We are deeply grateful for the enthusiasm, creativity, commitment and patience of our architects, de Rosee Sa, who have thus far provided their services to this project on a pro bono basis.

We never expected it would be easy but the combination of local opposition, the requirements for the Planning process and other issues has delayed matters to a much greater extent than we had hoped.

Ultimately our Board concluded that the best way to allow full community consideration of the matter, prior to the submission of our Planning Application, would be for us to call an Extraordinary General Meeting. This was held in July this year and the design which the Board had selected as our preferred option was approved by 76% of the 336 votes cast. That so many people attended the meeting at all was itself a triumph for local democracy and consultation.

FRIENDS OF BROOK GREEN
JOINT CHAIRMAN'S REPORT
FOR THE YEAR ENDED 31 MARCH 2014

Since the meeting de Rosee Sa have engaged fully in the process of pre-planning evaluation with officers of LBHF's planning department and, in considering both their comments and feedback from detractors of the scheme, have made some changes to the design. We intend to publicise the final plans, which we will submit to Planning, in the coming weeks. None of us ever realised just how protracted and difficult this process would become!

As always we would like to acknowledge with thanks the time and commitment made to the Friends by all members of our Board and by the many volunteers who have helped us in facing the challenges we take on.

Gillon Campbell
Joint Chairman

Robert Jennings
Joint Chairman

With the passing of time, the composition of our Board inevitably changes. Sadly for personal and business reasons Gillon has decided he has to step down with effect from our AGM on 2nd December. We owe him a huge debt of thanks for the enormous contributions he has made to the Friends since our formation. It has been an immense personal pleasure for me to act as joint Chairman with him. It is no understatement to say that without Gillon we would not have made the progress which we have in bettering our Green in ways that benefit the whole community since 2010.

Robert Jennings, Brook Green, 29th October 2014

FRIENDS OF BROOK GREEN
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2014

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2014. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

07189080 (England and Wales)

Registered Charity number

1135762

Registered office

14 Brook Green
London
London
W6 7BL

Trustees

R A Jennings	Director
J A Eker	Director
G C Campbell	Director
S T Frieze	Director
Mrs M B Honnor	Business Development Director
Mrs H S Hewitson	Mother
S M Bullivant	Director
Miss E A Karn	Retired nurse lecturer
Mrs G F Slocock	Retired teacher
Miss M J Earle	Retired
D R B Whitehouse	Queen's Counsel - resigned 13/11/2013

R A Jennings, Mrs H S Hewitson, Mrs M B Honnor and S M Bullivant were re-elected at the Annual General Meeting on 12th November 2013.

Company Secretary

R A Jennings

Independent examiner

Spurling Cannon
Chartered Certified Accountants
424 Margate Road
Westwood
Ramsgate
Kent
CT12 6SJ

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

FRIENDS OF BROOK GREEN
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2014

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Charitable objectives are:

1. To protect and enhance the character, maintenance, safety, facilities and accessibility of Brook Green as an amenity.
2. To benefit the residents of the London borough of Hammersmith and Fulham, particularly those living in the area surrounding Brook Green, by associating together said residents in a common effort to provide facilities in the interests of social welfare for recreation leisure time occupation, with the objective of improving conditions of life for the residents, and
3. To carry out such other charitable activities as the directors in their absolute discretion see fit.

The Charity's objectives are for the benefit of the public, in particular residents of the London Borough of Hammersmith and Fulham.

Approved by order of the board of trustees on 29 October 2014 and signed on its behalf by:

R A Jennings - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF FRIENDS OF BROOK GREEN

I report on the accounts for the year ended 31 March 2014 set out on pages six to eleven.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Spurling Cannon
Chartered Certified Accountants
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29 October 2014

FRIENDS OF BROOK GREEN

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2014**

	Not es	Unrestricted fund £	Restricted funds £	Total 2014 funds £	Total 2013 funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income	2	14,537	30,000	44,537	79,354
Activities for generating funds	3	19,913	-	19,913	20,956
Investment income	4	40	-	40	23
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total incoming resources		34,490	30,000	64,490	100,333
 RESOURCES EXPENDED					
Costs of generating funds					
Costs of generating voluntary income		12,543	-	12,543	11,477
Charitable activities					
Protection and enhancement of Brook Green		19,615	50,000	69,615	13,651
Governance costs		1,356	-	1,356	550
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total resources expended		33,514	50,000	83,514	25,678
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
NET INCOMING/(OUTGOING) RESOURCES		976	(20,000)	(19,024)	74,655
 RECONCILIATION OF FUNDS					
Total funds brought forward		42,859	50,000	92,859	18,204
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS CARRIED FORWARD		<u>43,835</u>	<u>30,000</u>	<u>73,835</u>	<u>92,859</u>

The notes form part of these financial statements

FRIENDS OF BROOK GREEN

**BALANCE SHEET
AT 31 MARCH 2014**

		Unrestricted fund £	Restricted funds £	Total £	2014 funds £	Total £	2013 funds £
CURRENT ASSETS							
Debtors	6	1,307	-	1,307			3,389
Cash at bank		<u>43,488</u>	<u>30,000</u>	<u>73,488</u>			<u>97,684</u>
		44,795	30,000	74,795			101,073
CREDITORS							
Amounts falling due within one year	7	(960)	-	(960)			(8,214)
		<u>43,835</u>	<u>30,000</u>	<u>73,835</u>			<u>92,859</u>
NET CURRENT ASSETS							
		43,835	30,000	73,835			92,859
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>43,835</u>	<u>30,000</u>	<u>73,835</u>			<u>92,859</u>
NET ASSETS		<u><u>43,835</u></u>	<u><u>30,000</u></u>	<u><u>73,835</u></u>			<u><u>92,859</u></u>
FUNDS	8						
Unrestricted funds				43,835			42,859
Restricted funds				<u>30,000</u>			<u>50,000</u>
TOTAL FUNDS				<u><u>73,835</u></u>			<u><u>92,859</u></u>

The notes form part of these financial statements

FRIENDS OF BROOK GREEN
BALANCE SHEET - CONTINUED
AT 31 MARCH 2014

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2014.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2014 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 29 October 2014 and were signed on its behalf by:

R A Jennings -Trustee

FRIENDS OF BROOK GREEN

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2014

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Unsold stock is carried at no value. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. VOLUNTARY INCOME

	2014	2013
	£	£
Donations	43,388	75,965
Gift aid	<u>1,149</u>	<u>3,389</u>
	<u>44,537</u>	<u>79,354</u>

3. ACTIVITIES FOR GENERATING FUNDS

	2014	2013
	£	£
Brook Green Day - Takings	12,093	13,587
Brook Green Area Street Quiz Night	<u>7,820</u>	<u>7,369</u>
	<u>19,913</u>	<u>20,956</u>

4. INVESTMENT INCOME

	2014	2013
	£	£
Interest receivable - trading	<u>40</u>	<u>23</u>

FRIENDS OF BROOK GREEN

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2014**

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2014 nor for the year ended 31 March 2013.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2014 nor for the year ended 31 March 2013.

6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2014	2013
	£	£
Other debtors	<u>1,307</u>	<u>3,389</u>

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2014	2013
	£	£
Accrued expenses	<u>960</u>	<u>8,214</u>

8. MOVEMENT IN FUNDS

	At 1/4/13	Net movement in funds	At 31/3/14
	£	£	£
Unrestricted funds			
General fund	42,859	976	43,835
Restricted funds			
Restricted Playground Fund	50,000	(50,000)	-
Restricted Pavillion Fund	<u>-</u>	<u>30,000</u>	<u>30,000</u>
	50,000	(20,000)	30,000
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>92,859</u>	<u>(19,024)</u>	<u>73,835</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	34,490	(33,514)	976
Restricted funds			
Restricted Playground Fund	-	(50,000)	(50,000)
Restricted Pavillion Fund	<u>30,000</u>	<u>-</u>	<u>30,000</u>
	30,000	(50,000)	(20,000)
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>64,490</u>	<u>(83,514)</u>	<u>(19,024)</u>

FRIENDS OF BROOK GREEN

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2014**

9. RELATED PARTY DISCLOSURES

During the year £660 was reimbursed to Principal Ingredient Ltd for out of pocket costs relating to the third party printing charge of the Friends of Brook Green publicity drives. Principal Ingredient Ltd is a company owned and managed by G C Campbell who is also a Trustee of the Friends of Brook Green.

FRIENDS OF BROOK GREEN

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2014**

	2014	2013
	£	£
INCOMING RESOURCES		
Voluntary income		
Donations	43,388	75,965
Gift aid	<u>1,149</u>	<u>3,389</u>
	44,537	79,354
Activities for generating funds		
Brook Green Day - Takings	12,093	13,587
Brook Green Area Street Quiz Night	<u>7,820</u>	<u>7,369</u>
	19,913	20,956
Investment income		
Interest receivable - trading	<u>40</u>	<u>23</u>
Total incoming resources	64,490	100,333
RESOURCES EXPENDED		
Costs of generating voluntary income		
Sundries	3,701	3,751
Just Giving	216	216
Brook Green Day - Outgoings	6,991	5,941
Brook Green Area Street Quiz Night - Outgoings	<u>1,635</u>	<u>1,569</u>
	12,543	11,477
Charitable activities		
Website costs	234	724
Playground development costs	61,000	10,835
Pavillion development costs	4,231	2,092
Western lawn development	3,600	-
Tennis courts	300	-
Commemorative Elm tree	<u>250</u>	<u>-</u>
	69,615	13,651
Governance costs		
Accountancy	<u>1,356</u>	<u>550</u>
Total resources expended	83,514	25,678
	<hr/>	<hr/>
Net (expenditure)/income	<u><u>(19,024)</u></u>	<u><u>74,655</u></u>

This page does not form part of the statutory financial statements